



Hello Coaches,

Virginia Science Olympiad (VASO) welcomes your interest in the 2022-2023 Science Olympiad year. Registration steps for the season are listed on the following pages, in addition to copies of the required forms you must have signed and submitted to us. For other current event, scheduling, and fee information, please visit the Middle & High School page of the [VASO website](#).

For our regional tournaments this season, VASO will once again be using a hybrid model. We plan to host a fully in-person State tournament at the University of Virginia in the spring for qualifying teams. If you missed our Season Kickoff Meeting, we encourage you to watch the recording on our website for the full picture of the year ahead.

Overview of Our Hybrid Regional Model:

Written Test Day

The written tests for all regionals will be offered on a single Saturday through the Scilympiad testing platform. The expectations for Written Test Day are:

- Teams will be gathered at their school to test. Team members may not test at individual homes.
- The tests will be proctored by team coaches and their designees.
- Teams will have a satellite form (attached) on file with VASO to participate in Written Test Day.
- Teams will have access to a school WiFi network.
- NOTE: VASO will not ask teams to do labwork or use specialized school resources (such as gym space) during Written Test Day.

Hands-On Day

Build event devices will be tested in person at sites on a different date than Written Test Day, in addition to the completion of a selection of chemistry lab events. All the teams from a school will register for a single Hands-On site location/date. That site/date will determine in which “regional” the teams are participating.

Additional training and guidance for Regional Written Test Day and Hands-On Day will be provided in the months ahead.

We are excited for the season ahead and hope that you and your students will join us!

Emily Owens
VASO State Director

2022-2023 Division B/C Registration Steps for Virginia Science Olympiad

To be fully registered for the 2023 competition season, teams **must** complete the following steps no later than **December 9, 2022**.

1. Head coach completes [this Google form](#) with basic school and coach information. *Some coaches may have already completed this form in advance of the Div. B/C Season Kickoff Meeting.*
2. Head coach, assistant coach (if applicable), and high school student leadership (if applicable) make accounts in the [VASO Div B/C Coach Portal](#). *Accounts are not active until approved by VASO. No more than three accounts per school (per division) will be approved.*
3. Head coach completes and emails the two registration forms in this registration packet to registration@virginiaso.org. *Both forms require the signature of the school's head principal.*
4. After Coach Portal account is approved, head coach enters in the number of teams they are registering to the [VASO Div B/C Coach Portal](#) and generates an invoice. *This invoice can then be shared with school finance offices that may require this documentation to approve payment.*
5. Invoice is paid via the [VASO Portal Invoices Page](#). *No login is required to access this page of the Portal to submit payment, so this can be completed by any person authorized by your team or school. Payment can be submitted via PayPal/credit card (preferred) or by check.*
6. When available, head coach enters their preferences for Hands-On Day date and time via the [VASO Div B/C Coach Portal](#). *Coaches will be notified via email when this function is available. Hands-On Day assignments will be finalized based on the order of when teams complete Steps 1-5.*

The following steps will need to be completed as part of Regionals preparation, but are **not** required to be completed by December 9 to be fully registered with VASO.

7. Head coach sets up their school account on [Scilympiad](#), the online platform we use for our Regional Written Test Day.
8. Parents sign the student permission forms on the VASO website once they are available. *No login will be required for parents to do this. Coaches will be notified via email when this function is available and will be able to see who has filled this out from their team via the VASO Coach Portal.*
9. Once head coaches have set up their Scilympiad school accounts, they can add assistant coaches to their account and can load student rosters and event assignments into Scilympiad. *Training on this and all things Scilympiad will be provided during the Coach's Clinic on October 22. Before Regionals, students on the Scilympiad roster must have permission slips completed in the Portal.*
10. Students claim their student accounts on Scilympiad after being added to team rosters. *Training on this and all things Scilympiad will be provided during the Coach's Clinic on October 22. Students will have the opportunity to practice navigating Scilympiad tests during a practice period in January before Regionals.*
11. Teams may be asked to provide volunteers (not event supervisors) for their Hands-On Day. *More info on this need will be provided after Hands-On Day assignments are made.*

School _____

Division _____

SCHOOL SPONSORSHIP

Science Olympiad is devoted to improving the quality of science education, increasing student interest in science and providing recognition for outstanding achievement in science education by both students and teachers. As such, the program has always required that teams be school-based, with all team members attending the same school.

Teams participating in the Virginia Science Olympiad must be recognized as a school-sponsored organization by the principal (or equivalent) of the school. Signing this form and registering a team acknowledges this relationship.

The School Coach – The principal authorizes a coach to act on behalf of the school team(s). The coach is a representative of the school and is responsible for ensuring that the team follows all school-established policies and procedures for student supervision, liability and safety.

The coach of the team(s) serves as the VASO primary point of contact. The coach will register the team(s), manage them and supervise their competition, and ensure that VASO policies are met. VASO highly recommends that coaches work with, **or are themselves**, a school employee who will serve as a school liaison. This school employee liaison can ensure compliance with school policies and support team administration, including organizing school paperwork necessary for travel to tournaments, procuring team supplies and meeting space, and assisting in team selection.

Conduct and Vandalism – Each sponsoring school is responsible for the conduct of its participants. Students, coaches and other adults are responsible for ensuring that any applicable school or Science Olympiad policy, law, or regulation is not broken. All Virginia Science Olympiad content (e.g., policies, requirements, clarifications, etc. on virginiaso.org) must be treated as if it were included in the printed rules.

If a member(s) or person(s) on or associated with a team commit(s) an act of vandalism, the team may be disqualified from the competition. In egregious cases of vandalism, as determined by tournament officials, no member of that team will be awarded a medal in ANY event and persons may be barred from future competitions. Each sponsoring school agrees to pay the cost of repairing damage from any act of vandalism. Vandalism means a deliberate action that results in damage to property, including, but not limited to, graffiti, damage to facility property, and damage to others' personal property.

I have read and understand the VASO School Sponsorship Policy. By signing agree, I that the following is the authorized coach for the school.

Coach (Print): _____ Signature: _____ Date _____

Principal (Print): _____ Signature: _____ Date _____

School _____

Division _____



Satellite Science Olympiad – 2022-2023
Acknowledgement of School Use and Primary Coverage



Science Olympiad, Inc. has a model of participation that permits remote recording and reporting of results from registered Science Olympiad member teams to their sanctioned State Science Olympiad Chapters. There are stipulations that registered teams must follow in order to participate in these **Satellite Science Olympiad** tournaments. This agreement applies to the activities performed while away from in-person, single-location Science Olympiad tournaments held on college campuses or other sites.

If my school is a public or private school, as the head coach of the Science Olympiad team I certify that:

1. Our school has paid state and national membership dues to the State Science Olympiad Chapter in the state our school is located and is a registered team.
2. Our Science Olympiad program is a school-sponsored activity.
3. Our Science Olympiad team has permission to use our school building, facilities and equipment for Science Olympiad practice.
4. All Science Olympiad team members are currently enrolled students of our school.
5. All Science Olympiad activities will be supervised by school faculty or those who have met the requirements of being a school volunteer or mentor.
6. All Science Olympiad safety policies found under Policies at www.soinc.org are followed (General Rules, Code of Ethics, Use of Lasers, Eye Protection, Construction Policy, Beverage Alcohol)
7. That the school's insurance covering enrolled students while in the act of practicing for an extracurricular or school-sponsored event will be the primary coverage for the activities of Science Olympiad.

If my school is a home school, as the head coach of the Science Olympiad team I certify that:

1. Our home school has paid state and national membership dues to the State Science Olympiad Chapter in the state our school is located and is a registered team.
2. My home school complies with all the laws and regulations to be a certified home school provider by my state.
3. All Science Olympiad team members are currently enrolled students of our home school.
4. All Science Olympiad activities will be supervised by home school personnel.
5. All Science Olympiad safety policies found under Policies at www.soinc.org are followed (General Rules, Code of Ethics, Use of Lasers, Eye Protection, Construction Policy, Beverage Alcohol)
6. The insurance which covers home-schooled students while in the act of practicing for an extracurricular event will be the primary coverage for the activities of Science Olympiad.

Coach (Print): _____ Signature: _____ Date _____

Principal (Print): _____ Signature: _____ Date _____